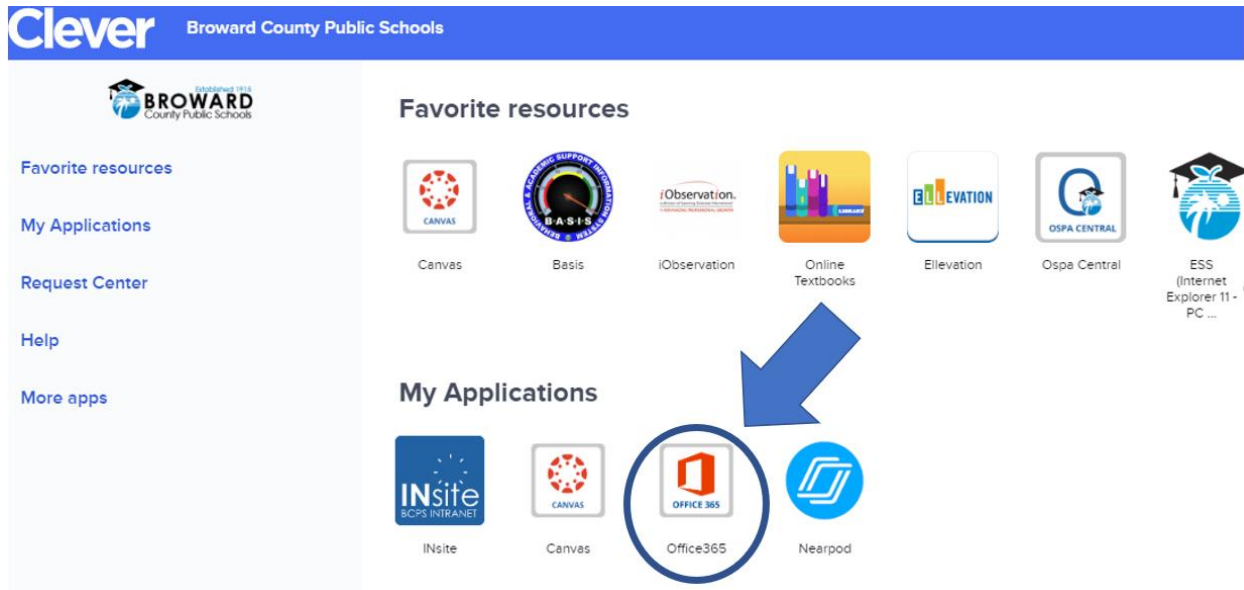
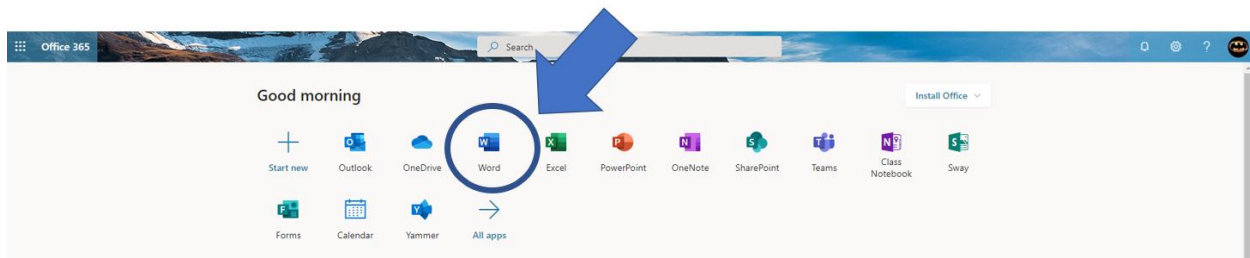


To access Immersive Reader in Office Word.

Open the "Office 365" app on the CLEVER launchpad

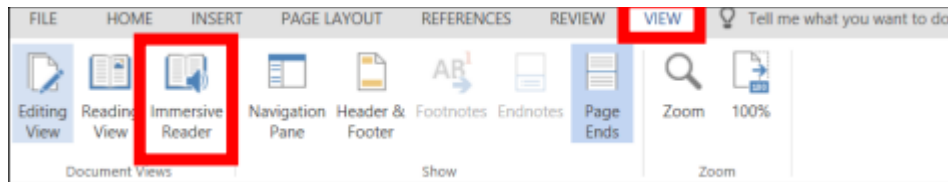


Then click on the **Word** application



Open a new or previously saved Word document in Word Online from Office 365.

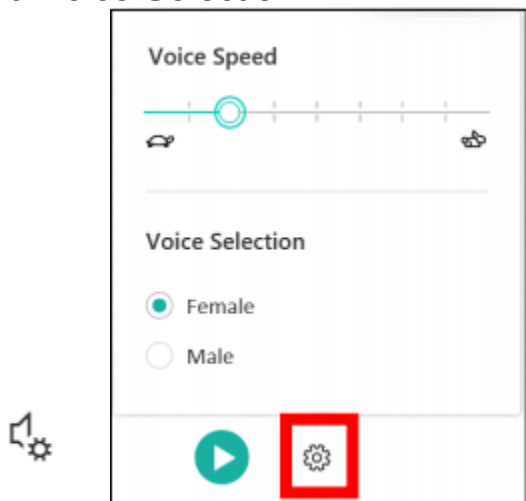
Select the **View** tab and then click **Immersive Reader**



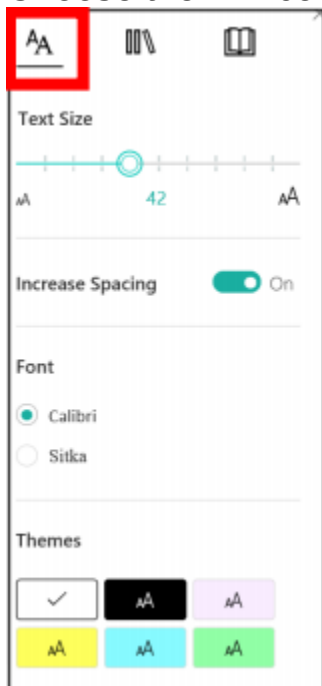
Click the play button at the bottom of the page to have the computer read the document to you and/or the students.



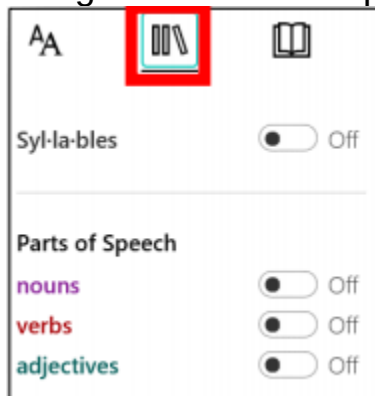
Choose the gear icon at the bottom of the page to change the Voice Speed and Voice Selection.



Choose the AA icon to change the Text Size, Spacing, Font, and Themes.



Choose the segmented rectangles icon to show the Syllables of words and designated Parts of Speech.



Choose the book icon to turn on the Line Focus, Picture Dictionary, and language translation tools for the document.

